
ILLINOIS ASSOCIATION OF SCHOOL ADMINISTRATORS
Position Announcement - IASA Field Services Director

- TITLE:** Field Services Director
- LOCATIONS:**
- 1 - Northwestern/Western Illinois (Blackhawk, Northwest, Starved Rock, Two Rivers and Western Regions) - approximately 70 days
 - 1 - Eastern/Southern Illinois (Egyptian, Illini, Shawnee and Wabash Valley Regions) - approximately 60 days
- QUALIFICATIONS:**
- Required Credentials:**
- 1) Minimum of 8 years of successful Illinois superintendent experience.
- Preferred, but not required, Credentials:**
- 1) Reputation of successful Illinois Superintendent.
 - 2) Mentoring experience.
 - 3) Higher education or adult teaching experience.
 - 4) Successful completion of the "Coach" training offered through IASA and/or current or past participant of the IASA School for Advanced Leadership, or a demonstration of a similar type of training.
 - 5) Earned Doctorate from an accredited university.
- REPORTS TO:** Executive Director
- JOB GOAL:** Expand support services to all members with a focus on mentoring, coaching, professional development, and a general increase in IASA presence at regional meetings.
- PERFORMANCE RESPONSIBILITIES:**
- 1) Deliver mentoring services to new and continuing superintendents while serving as a role model and resource for problem-solving.
 - A) Establish small working groups that meet on a regular basis to provide support systems and in-person networking for superintendents, in the Schaumburg, Springfield, and/or Marion offices or other conveniently located meeting places.
 - B) Provide support for productive superintendent/board relationships.
 - C) Assist with the planning and delivery of the New Superintendents' Conference.
 - D) Prepare articles for the weekly New Superintendents' Newsletter.
 - E) Provide professional advice and current issues information for new superintendents.
 - F) Maintain a case load of new superintendents to mentor and support.

- 2) Be trained in the delivery of IASA's professional development programming, develop new academies and deliver IASA programs as requested and scheduled.
- 3) Attend regular IASA regional meetings within their assigned geographical areas in an effort to increase IASA's presence and participation.
- 4) Learn about and promote IASA sponsored programs.
- 5) Conduct periodic evaluations of mentoring, induction, and professional development activities and provide the Executive Director with a report of findings.
- 6) Provide updates of Field Services to the IASA Board of Directors as directed by the Executive Director.
- 7) Other duties as assigned by the Executive Director.

COMPENSATION: \$525/day, mileage reimbursement, cell phone and a computer

TENTATIVE START DATE: Late July, 2017

APPLICATION DEADLINE: Applications must be received in the IASA office by 4 p.m., CST, Tuesday, January 17, 2017. Interviews anticipated occurring on February 1, 2017.

HOW TO APPLY: Send a letter of application outlining your interest in the position, professional credentials, and the rationale for your candidacy. Include a copy of your resume, current college transcripts, three letters of recommendation and three persons of reference, including their telephone and email contact information to:

FIELD SERVICES DIRECTOR POSITION SEARCH
Illinois Association of School Administrators
2648 Beechler Court
Springfield, IL 62703-7305

TIMELINE:

- Applications Due: January 17, 2017
- Screen Applications and Schedule Interviews: January 18-19, 2017
- Interviews: February 1, 2017
- Final Approval: February 23, 2017
- Announcement via the March 2017 edition of *IASA Leadership Matters*

Equal Opportunity Employer